



# GERMAN SHEPHERD RESOURCE AND RESCUE CENTER

## VOLUNTEER JOB DESCRIPTION

### COMMUNITY OUTREACH VOLUNTEER

#### POSITION DESCRIPTION

The Center often gets invited to community events and/or fundraisers around the New England region. Community Outreach Volunteers attend and staff these events and help spread the word about our organization and our mission. The Center is looking for Outreach Volunteers throughout the New England area.

Each event will be staffed by at least two GSRRC volunteers.

The events occur in a variety of settings such as Pet Life, Petsmart, Petco, fundraisers of other rescues, fairs, etc.

When an event comes up, we will contact you to check your availability to attend. You can say yes or no depending on whether or not you can accommodate the request on any given day and the location of the event.

We will give you as much notice as possible, but at we will provide at least one week's notice at a minimum.

On the day of the event, you would:

- Drive to the events.
- Set up a tables, booth and/or tent depending on the event.
- Distribute literature (membership, volunteer, fostering pamphlets, etc.)
- Describe our rescue and our mission.
- Answer questions.
- Take names for those who would like to be contacted to get more information.
- Pack up and clean up at the end of the event.

If you'd like, you could also research new events and plan for future attendance.

#### WHAT YOU NEED TO DO THIS JOB

You'll need a telephone so we can contact you.

If you are the driver to the event (we like to have at least two volunteers

	<p>per event), you will need your own insured vehicle and a valid driver's license. You need to be willing to travel back and forth to events in your personal vehicle.</p> <p>You will also need to be able to set up a table, booth and/or tent.</p> <p>You'll need to talk a lot!</p>
SHIFT	<p>Flexible, but we would prefer at least one event 4 to 6 weeks during the seasonal months. We estimate each event to last 4 to 6 hours.</p>
LOCATION	<p>Varies. We will contact you for the events that are within a reasonable driving distance from where you live.</p>
COMMITMENT	<p>We would prefer a 1 year commitment but will take what you can give us.</p>
TRAINING REQUIREMENTS:	<p>Attend a Volunteer Orientation that explains the overall objectives of the Center as an organization. This can be done in person or by telephone.</p> <p>Attend one event with an experienced Community Events Volunteer before working independently.</p>

*Note: All Volunteers must complete a volunteer application, sign a release and liability waiver and receive approval from the GSRRC BOD. Completing and submitting this application does not indicate acceptance and placement. Acceptance into and continued participation in the volunteer program is, among other things, dependent the volunteer's approach and comfort level of working with animals, rescue groups, animal shelters and GSRRC's specific activities, and whether GSRRC has positions available for the volunteer's specified time slots.*